



# Court Transcripts

## **Ordering Transcripts:**

All proceedings with the exception of Small Claims are recorded. If you wish to order a transcript of a specific proceeding, you should contact the **court recorder** for the judge that heard the case.

Please note that you must provide the **case number, name** and/or **date** of the proceeding so the court recorder can locate the log sheets.

The statutory rate for the preparation of a transcript is **\$2.05 per page** for the original plus 30 cents per page for the copy. If the transcript has previously been prepared, the cost is 30 cents per page.

Payment in advance is required, unless other arrangements have been made with the court recorder.

## **Contact information:**

**Susan L. Klein** CER#3482  
Court Recorder/Secretary

*E-Mail:* [kleins@vbco.org](mailto:kleins@vbco.org)  
*Phone:* (269) 657-8222